

Eugene Field Elementary

Students at Eugene Field need to believe in a personal identity while they develop empathy, service to others, self learning, and self esteem interacting with peers, staff, and community. Students, staff, and families are expected to be safe, respectful, and responsible members of our school community working in cooperative and caring ways to develop successful and productive citizens.



2011-2012 Parent/Student Handbook

Eugene Field Elementary
1405 Pearl Street
Hannibal, MO 63401
(573) 221-1050
Mrs. Vicki Dudding, Principal



Eugene Field Elementary

1405 Pearl Street

Hannibal, Missouri 63401

(573) 221-1050

Vicki Dudding, Principal

Dear Parents and Students:

Welcome to Eugene Field Elementary and the start of another great school year! Please take a few minutes to read this handbook. The information in this handbook will help you become familiar with the procedures and expectations of our school. Also, please watch for your monthly school calendar, so you can join us for the special events held at Eugene Field.

The faculty and staff are looking forward to working with you and your child so this can be a great school year! We will do our best to provide the best education possible within a safe and caring environment.

Please feel free to come and visit us at Eugene Field Elementary. We want you to become acquainted with all of the faculty and staff. With your support, Eugene Field Elementary will continue to be an outstanding school. If you have any questions or concerns, please give me a call.

Sincerely,
Mrs. Vicki Dudding

Important Phone Numbers

Eugene Field Office -----	221-1050
Transportation Office -----	221-2604
Hannibal Board of Education -----	221-1258
Special Services -----	221-3054
Food Services -----	221-2378

Please visit our school webpage at www.hannibal.k12.mo.us and find the link for Eugene Field.

	Eugene Field Elementary	
	2011-2012	
<p>Principal Mrs. Vicki Dudding</p> <p>Counselor Dolly Lewis</p> <p>Ambassador Mitch Ridout</p> <p>Preschool Nichole DiTillo</p> <p>Kindergarten Brandee Smashey Carmen Ott – K/1 Linda Wood</p> <p>First Grade Lacy Despres Beth Johnston</p> <p>Second Grade Bob Landrum Susan Swisher</p> <p>Third Grade Beth Hinton Lori Lammers</p> <p>Fourth Grade Michelle Huseman Heather McGuire</p> <p>Fifth Grade Sarah Oleksy Melissa Zimmerman</p> <p>Title I Shirley Kane Jennifer Kimbrell Laura Griffen</p>	(1)	<p>Special Services Abbie Herrin Amy Hinds Lisa Carlson Kim Coates</p> <p>Paraprofessionals Lori Fletcher Kim Hancock Jamai Letcher Martha Tucker Lisa Zumwalt</p> <p>Speech Pathologist Emily Frank</p> <p>Speech/Language Implementer Diana Minor</p> <p>Library Sherry Phillips</p> <p>Music Teresa Paszkiet</p> <p>Art Michele Dent</p> <p>Physical Education Melissa Menze</p> <p>Secretary Tracy Borgmeyer</p> <p>Attendance Secretary Kathy DiTillo</p> <p>Nurse Donna Wilson</p> <p>Custodians Vince Dawson, Head William Eckhoff</p> <p>Cafeteria Betsy Elmore-Manager Sandy Roach Susan Howell Michelle Hoover Melody Utterback Tomika Kyle</p>

ATTENDANCE POLICY

The attendance procedure for the Hannibal Public Schools established a uniform system for enforcing regular attendance of all students. Attendance has a direct impact on current student success and preparation for future learning. Parents should notify the school each day their child is absent with a phone call or letter upon their return. **Due to extenuating circumstances such as hospitalization or confinement at home by a doctor's order, the timelines of this procedure may be varied.**

ATTENDANCE

Every minute of the school day contains instructional material or activities that are of significant importance to the student. The following are examples of excused absences and make-up privileges are allowed:

1. School activities;
2. Death in the family;
3. Personal illness or illness in immediate family that requires their presence;
4. Medical or dental appointments that cannot be scheduled outside school time;
5. Parental request of a necessary nature (MUST BE APPROVED IN ADVANCE).

On the day of a student's absence please notify the school office prior to 9 am. Parents will receive a call from the school attendance secretary to verify an absence if we do not hear from the parent. Upon return to school students should report to the office with a note from parent stating reason for absence if prior contact has not been made. Attendance and tardies are closely monitored and shared with parents.

Five absences/tardies: First letter and/or a phone call to notify parents(s) of absences and the attendance procedure.

Ten absences/tardies: Second letter issued notifying parents(s) there will be no further excused absences for the remainder of the year unless accompanied by a doctor's note or pre-approved by the principal.

Fifteen absences/tardies: Third letter issued notifying parent(s) that you will receive a visit by school personnel, with possibility of matter being referred to Juvenile Office to help correct this matter.

Each student's past attendance record (from previous years) and the parent(s) cooperation shall be considered when enforcing this procedure. As necessary, the school will enlist the help of community agencies to ensure regular attendance of students.

Make-up work for absences is the student's/parent's responsibility. Teachers will be glad to arrange make-up work when requested. When make-up work is assigned, the student will be allowed a reasonable amount of time, as determined by the teacher and/or principal, to complete this work. Each instructor determines the amount and type of work to be made up.

STUDENTS, WHO KNOW THEY WILL BE ABSENT, SHOULD PROVIDE A NOTE OR HAVE THEIR PARENTS CALL THE OFFICE PRIOR TO THE TIME THEY ARE ABSENT.

If your family is planning a vacation during the school year, please call or come by to let the principal know. If we make those arrangements prior to the vacation absence it will be coded as "pre-approved."

Perfect attendance is being at school every minute every day. Students who are tardy or leave early are not eligible for perfect attendance.

Daily Schedule

7:30 a.m. Students may enter the building and proceed directly to the cafeteria for breakfast.

8:15 a.m. MORNING ASSEMBLY

8:25 a.m. Teachers pick up students in gym.

8:30 a.m. Tardy Bell rings.

Lunch Schedule

11:45	Kindergarten
11:50	1 st Grade
11:55	2 nd Grade
12:00	3 rd Grade
12:05	4 th Grade
12:10	5 th Grade

3:10 Dismissal (Walkers out the front door. Bus riders report to the 1st floor hallway)

Please call by 2:00 for any dismissal/pickup changes!

EARLY PICKUP IS STRONGLY DISCOURAGED – LOST INSTRUCTION TIME!

Arrival and Dismissal Procedures

INSTRUCTION BEGINS AT 8:30 A.M.

No students will be allowed to enter the building prior to 7:30. Please plan accordingly.

All students should report immediately to the cafeteria/gym upon arrival. Students who arrive to school after the tardy bell rings at 8:30 must go to the office to get a tardy slip before going to class.

Shortly after 8:30 our doors will be locked & remained locked!

Please use the buzzer on the left side of the door & listen for instructions!

All parents should wait on the lawn ~ not the sidewalk ~ outside the building until the students exit the building at 3:15. Their classroom teacher will escort each class outside the main entrance of the school building. The students will be expected to let their teacher know if an adult is present to pick them up and then the student will be released to the adult. Students will only be allowed to leave with adults who are listed on their registration forms. **All students should be picked up by 3:20pm unless other arrangements have been made with school personnel.**

All parents and visitors must get a visitor's pass at the school office when entering the building. No student will be released from school at any time without being checked out through the office. Parents should keep the school office informed of any situations involving student welfare and child custody matters.

The district discourages using the school as a site for parents without custody to visit their children. The principal may deny the parent without full or joint legal or physical custody the opportunity to deliver packages, gifts, messages, etc. to the child and/or to see the child during the school day without the approval of the custodial parent or legal guardian.

DISCIPLINE/SAFE SCHOOLS ACT

Discipline

At Eugene Field Elementary the focus is on positive reinforcement and minimizing the time teachers spend giving attention to negative or disruptive behavior. Communication, cooperation and consistency between home and school will ensure student success.

Most discipline infractions and consequences are dealt with at the classroom level. Teachers utilize a variety of strategies such as redirect, warning, change of seat, individualized space, loss of classroom privileges, communication with parents, detention, behavior contracts, classroom incentives for positive behavior, etc...

Students who violate multiple classroom rules in a day or commit a more serious infraction such as, fighting, threatening, or throwing objects may be sent to the principal. When a student is sent to the principal, the discipline may range from, but is not limited to, time-out, in-school suspension, corporal punishment, out-of-building suspension, and may include a behavior assessment by the school's social worker. A behavior modification plan may be developed for students who demonstrate ongoing difficulty with appropriate behavior. Students believed to be a threat to others or themselves will be immediately removed from interaction with other students.

SAFE SCHOOLS ACT OF 1996

The following paragraphs are sections taken from the Hannibal Public School District's "Safe Schools Act of 1996 Information for Students and Parents" which provide detailed information about discipline-related procedures:

Reporting Requirements

District Administrators are required to report acts of school violence to teachers and school employees who have direct responsibility for the child's education or interact with the student on professional basis. The section defines acts of school violence" and "violent behavior" including a list of felonies that are required to be reported. The "acts of violence" which schools are required to report include, but are not necessarily limited to:

- Assaults
- Possession, distribution, or under the influence of a controlled **substance**
- Possession of a weapon
- Arson – Property damage

Any portion of a child's IEP relating to demonstrated or potentially violent behavior must be reported to any teacher or district employee who is **directly responsible for the** child's education or who interacts with the student within the scope of their duties.

Discipline Records

Districts are required to compile and maintain records of any "serious violation" of district policy. Records will be made available to district personnel with the need to know based upon their assigned duties and shall also be sent to any district a student subsequently attends.

DRESS CODE POLICY

Student Dress

Pride in personal appearance includes practicing good hygiene and wearing clean appropriate clothing.

Use good common sense. Students are not allowed to wear t-shirts with suggestive pictures, those displaying alcoholic beverages, drugs or objectionable writing. Shorts are acceptable for students, weather permitting, but must not be tight or extremely short. Midriffs are to be covered and shoes are required.

Flip flops, high heels, and slip on shoes are NOT ALLOWED due to the following reasons:

- Safety concern on the playground
- Safety concern on the stairs
- They do not promote physical exercise
- A strap breaks or tears

Halters, backless clothing, and see thru garments will not be permitted.

Roller shoes, skateboards, scooters, and skates are not allowed at school.

Baggy Pants and Belts:

Parents, your child's pants must stay above the waist. Please encourage your child to wear pants that fit appropriately or **wear a belt**. If your child's pants are deemed inappropriate the school will call for a new pair or belt.

Hats, bandanas and gloves can not be worn in the building. Pride in personal appearance includes wearing clean, appropriate clothing to school.

Mouth grills are NOT ALLOWED.

FOOD SERVICE-HEALTH, NUTRITION, AND WELLNESS

FOOD SERVICES

Food Service

Breakfast is offered to all students beginning at 7:30 until 8:15. Please don't send your child to school at 8:30 and expect them to eat breakfast. The students will be considered tardy! Breakfast is \$1.10 each day. Students may purchase lunch from cafeteria for \$1.60 a day or bring a nutritious lunch from home. Please do not send soda! NO CHARGES ARE ACCEPTED! Free and reduced breakfast and lunch prices are available at school for those students whose family income meets established government guideline. Applications will be distributed on the first day of school.

Parents are invited to eat breakfast, \$2.00, or lunch, \$3.00 with their child. Please call the school office to make a reservation. We ask that parents NOT bring fast food into the cafeteria.

NUTRITION

Nutrition

- All students, parents, and staff in Hannibal schools will receive information throughout the year pertaining to healthful snacks, nutrition, and physical activity and their relationship to health.
- Schools will limit classroom parties.
- No classroom party should be held before lunch is served.
- We encourage classroom party food/drink choices be made from the healthful snack list included in handbook.
- Students will have no access to the soda machines during the school day.
- Snacks served during the school day or in after-school care or tutoring should make a positive contribution to children's diets and health.
- Teachers may ask you to bring certain food items from the healthful snack list for class parties.
- Meals & snacks from fast food restaurants may not be delivered to school to be eaten in the cafeteria for breakfast or lunch.
-

Birthday Celebrations/Holiday Parties

In an effort to better coordinate our classroom parties, those interested in helping or sending treats should notify the classroom teacher. **No homemade treats allowed. All must be store bought & packaged.**

WELLNESS

Physical Activity

Weather permitting all students will have at least 30 minutes per day of supervised recess during which they will be participating in physical activity. Must have a doctor's written order to be excused from participation in physical activity.

NUTRITION

In July 2006, the Hannibal Board of Education adopted a local wellness policy as part of legislation. This policy serves as part of a nation initiative to improve nutrition and fitness with children. Below is a list of healthful snack items that are strongly encouraged.

Healthful Snack Items

Non-fat or low fat milk
Cheese sticks
100% juice
Cheese and crackers
Graham crackers
Fresh fruits or vegetables
Dried fruit
Popcorn
Low-fat ice cream
Vanilla wafers
Chex Mix
Granola bars
Low-fat yogurt

Low-fat dips
Little smokies
Water/flavored water
Meat stick
Whole wheat crackers
Rice Krispie treats
Fruit snacks
Pretzels
Jello
Animal crackers
Rice cakes
Tortilla chips/salsa
Low-fat pudding

HAZING AND BULLYING

General

In order to promote a safe learning environment for all students, the Hannibal School District #60 prohibits all forms of hazing, bullying and student intimidation. Students participating in or encouraging inappropriate conduct will be disciplined in Accordance with Policy 7.11-a. Such discipline may include, but is not limited to, suspension or expulsion from school and removal from participation in activities. Students who have been subjected to hazing or bullying are instructed to promptly report such incidents to a school official.

Definitions

Hazing—For purposes of this policy, hazing is defined as any activity, on or off school grounds, that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or school-sponsored activity.

Bullying—For purposes of this policy, bullying is defined as repeated and systematic intimidation, harassment and attacks on a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical violence, verbal taunts, name-calling and put-downs, threats, extortion or theft, damaging property, or exclusion from a peer group.

Types of Bullying:

Verbal: Teasing, name calling, mocking

Non-verbal: Exclusion, isolation, leaving someone out on purpose, facial expressions or gestures

Physical: Inappropriate body contact-pushing, shoving, kicking, biting, hitting

Cyber: Texting, chat rooms, social websites/networks

ILLNESS/MEDICATION POLICY

Illness Policy

- Students should not be brought to school if any of the following symptoms have been exhibited during the previous 24 hours:
 1. Temperature above 100 degrees
 2. Any vomiting or diarrhea

- If your student is sent home from school with a temperature, vomiting or diarrhea, they may not return until student is symptom free for 24 hours. Students will be sent home if they return before that time.

- Please notify the school if your student has a communicable disease such as: but not limited to the following;
 1. Ringworm
 2. Lice
 3. Impetigo
 4. Strep Throat
 5. Chicken Pox
 6. Pink Eye
 7. Influenza

- Bringing your student with any of the above illnesses or symptoms may cause other students and staff to become ill. It is important for all parents to follow these policies to protect every student.

Fever/Illness

For the sake of all children attending Eugene field please keep your child home if they are sick. It is very important that we have up-to-date phone numbers and contact information in case of illness. Your cooperation is appreciated. Do not hesitate to contact the principal or the school nurse if you have any questions or require further assistance.

Thank you for your cooperation!

Medication

In order to best serve the interest and health of the students at Eugene Field, the following recommendations should be followed in regard to the administering of medications:

1. If at all possible, medications should be given at home.
2. When it is necessary for a student to receive medication while at school for an acute condition, the medication should be sent in the original container labeled with the student's name. A note from the parent must accompany each medication telling what it is, if it should be refrigerated, when it is to be given, and the dosage to be given. All medication will be held in the office until the student comes for it and takes the dosage required. Tylenol or Ibuprofen will not be given by school personnel/nurse unless accompanied by signed and dated note.
3. When there is any doubt concerning a medication, an attempt to contact the parent will be made. If this fails, the medication will not be given.
4. Measuring utensil must be furnished for appropriate dosage.
5. Any remaining medication for acute illnesses not currently used, shall be disposed of after one week.
6. Under certain circumstances (diabetes, asthma, allergies etc) it may be necessary for the school to have on-hand medication for a particular student for emergency situations. When this is necessary, it would be in the best interest of the student for the parent to have a conference with the school nurse and building principal to insure the total understanding of all concerned.
7. Non-prescription cough drops may be dispensed in the classroom by a classroom teacher.

Head Lice

Facts: Anyone can get head lice; Lice are grayish-brown; They crawl fast in the hair; They lay eggs on single strand of hair; Found first at base of neck, ears, and bangs; Eggs are glued with gel to hair; Eggs(nits) change color from clear, white, to brown; Egg (nit) becomes a louse in 7-10 days; Lice do not live on dogs and cats; Adult lice can live 1-4 weeks on a host (human); One adult louse lays 3-10 nits (eggs) per day; Eggs (nits) attached to shed hair can stay alive 2 weeks; Severe cases of lice can cause swollen lymph glands in neck and scalp infections.

How to get rid of head lice: Use head lice shampoo-Rid, Pronto, A-200, R&C, clear elimination treatment; Tegrin-LT; **Bleach does not work!** Treat everyone in the same house immediately; Soak all combs, brushes, barrettes, head bands, etc in hot water with either 2-3 T of head lice shampoo or 5-6 T of bleach for one hour then remove all eggs; Remove all eggs-white and brown; Sit next to natural light like a window for best results; Use tweezers; Put all eggs in a garbage bag; Check daily for one month; **MUST BE NIT FREE!!!** Don't shave your child's head. This does not correct the problem; Wash all clothing in hot water: Non-washable items 20-30 minutes in hot dryer or dry clean; Vacuum everything; Avoid spending the night with others.

In order to return to school: Students are **excused** for 1 day only; Must be checked in by school nurse; Hair should be free of mousse, gel, oil, barrettes, rubber bands, etc.; **Adult must remain with the student;** Even though your child has been checked by doctor, nurse, or health department he/she must be checked by school nurse.

ALL EGGS (NITS) MUST BE REMOVED!

PARENT INFORMATION

Conferences

Parent/teacher conferences are held after the end of first quarter and take place the first part of November. Parent attendance at conferences is important to discuss student progress. Parents may schedule conferences any time during the school year to discuss student progress.

Parent & Family Involvement

Family involvement is an important part of school. You will receive information about Family Nights throughout the school year. Family Nights are held in October, February, and March. The school carnival is held each May. Other activities include Grandparent's Day in September, Donuts for Dad in April, and Muffins for Moms in May.

Parent Link (Student Information System)

The SIS parent link is a way for parents/guardians to use the Internet to track his/her child's education information at Eugene Field. You will be able to check your student's lunch account, attendance records, and discipline records. In order to participate in this opportunity you will need an e-mail address. Please e-mail us at ***EFParentLink@hannibal.k12.mo.us*** and use the password Eugene Field. Include the phrase, "Eugene Field Parent Link Enrollment" in the subject line. In the message of the e-mail include your student's name. Soon after you will receive a user ID and password. You will be able to access the Parent Link at our Hannibal Public School's website, www.hannibal.k12.mo.us.

PTO

We invite all parents, grandparents and members of the community to become members of the Eugene Field PTO. PTO is usually the third Thursday of each month at 3:30 in the workroom. PTO sponsors many activities for students and families. Please visit our PTO website by clicking on the link on our school web page.

School Reach System

In our efforts to improve communication between parents and Hannibal Public Schools, we use a telephone broadcast system that enables school personnel to notify all households and parents by phone within minutes an emergency or event that causes early dismissal or school cancellation. The service may also be used to communicate general announcements or reminders. The School Reach System plays an important role in keeping you updated with information. If have recently changed your telephone number, please notify our office of the change.

Visitors

Parents are encouraged to visit classrooms. It is best to arrange a time beforehand with the teacher so important instruction is not interrupted. Visitors must sign in at the office to receive a visitor's pass. The visitor's pass should be worn while in the building. Visiting rooms is strongly discouraged after 2:45. At that time students and teachers are ending their day and making preparations for dismissal.

Weather

Should weather conditions cause the cancellation or early dismissal of school, parents will be notified by School Reach and announcements on local radio and television stations. Generally the district will try to cancel school prior to 6 am. In the case of early dismissal, please have previously arranged plans made for your child who will be arriving home earlier than planned. Make sure your child is aware of these plans.

Tobacco, Intoxicant, & Illegal Drugs

To promote the health and safety of all students and staff and to promote the cleanliness of school grounds, Hannibal School District prohibits all employees, students, and patrons from smoking or using tobacco or tobacco products in all school facilities, buildings, school transportation, and other district transportation and on all grounds at all times, including athletic events and meetings. The sale of, or use of tobacco, intoxicants, or illegal drugs is prohibited in or on school property. This prohibition extends to all facilities the district owns, contracts for, or leases to provide educational services, routine health care, daycare or early childhood development services children.

POSITIVE BEHAVIOR SUPPORT (PBS)

Our school is participating in an important school initiative called Positive Behavior Support (PBS).

PBS is a process for creating safer and more effective schools. It is a systems approach enhancing the capacity of schools to educate all children by developing research-based, school-wide, and classroom behavior support systems. The process focuses on improving a school's ability to teach and support positive behavior for all students. Rather than a prescribed program, PBS provides systems for schools to design, implement, and evaluate effective school-wide classroom, non-classroom, and student specific plans. PBS includes school-wide procedures and processes intended for all students and all staff in all settings. PBS is not a program or a curriculum. It is a team-based process for systematic problem solving, planning, and evaluation. It is an approach to creating a safe and productive learning environment where teachers can teach and all students can learn.

We have adopted a unified set of classroom and non-classroom setting rules. These rules define our expectations and focus on our ***“Big Three”-Safe, Respectful, and Responsible.***

Teachers use a variety of proven techniques which include pre-correcting, prompting, and redirecting as well as Stop, Think, and Choose for students who need extra support.

During class meetings students are taught school-wide universal expectations in a variety of ways. A goal of PBS is to look for the positive first then provide immediate and frequent feedback.

Our universal attention signal that is used by all staff is ***“Give Me Five.”***

Give Me Five

- 1. Eyes Watching**
- 2. Ears Listening**
- 3. Voices Off**
- 4. Hands Still**
- 5. Brains Thinking**

STUDENT SERVICES

Academics/Grades

Students at Eugene Field receive instruction using the balanced reading and balanced math approach. School grades are a major indicator of a student's demonstrated competence and achievement. Students in kindergarten through second grade do not receive grades. Their achievement is indicated through the use of a checklist. Students in third through fifth grades will receive letter grades. The Hannibal School District uses the following grading scale:

A	94%-100%	Excellent Achievement
B	86%-93%	Superior Achievement
C	73%-85%	Average Achievement
D	65%-72%	Below Average Achievement
F	64% and below	Failure to Meet Minimum Standards of Achievement

Homework is a valuable part of student learning for continued practice. Students will have homework in reading, spelling, and math. Items for homework are skills students have already practiced in class and should be able to do mainly on their own. Listening to your child read every night is an excellent way to improve their reading fluency.

Activities

Students have the opportunity to join a variety of after school activities. These activities may include, but are not limited to, Community Service, Student Council, PE & Fitness, Art, Music, Drama, Architect's, Girls on the Move, Girl's, Reading, Math & Science, and WEE Deliver Clubs. Tutoring will also be available. Look for dates and sign-up forms. Students involved in after-school activities have the following expectations:

- ❖ **No more than 3 unexcused absences**
- ❖ **Students may not quit one club to join another**
- ❖ **Second late pick-up means loss of club**
- ❖ **Students may not call home to remind parents of a meeting. You will get a schedule**
- ❖ **Cheating, bullying, and physical aggression are loss of activity privilege**
- ❖ **Only regular bus riders are eligible for the activity bus**
- ❖ **Students sent to office with a red/major referral on the day of a club are not allowed to participate that day! The student will make a call to parent with teacher and/or sponsor.**
- ❖ **Activity sponsors may revoke a child's privilege and will be responsible to communicate that with the parent**

Homework Help Room-Room 132

Homework Help Room is open daily from 7:45-8:15. Students utilizing the Homework Help Room have time to eat breakfast. Students have a place to complete assignments under the supervision of a classroom teacher. Once completed students go to regular morning activities.

Personal Property

The following items are not allowed at school: cell phones, pagers, radios, walkmans, Gameboys, handheld games, iPods, laser lights, or other expensive items to school. Collector cards are not allowed. Sporting equipment that is needed at school is provided by Coach Menze. Students should not bring skateboards or roller blades to school. Bringing toys to school is strongly discouraged. For the safety of all students, knives or guns, including toy knives and guns, are not allowed at school. Cigarette lighters, matches, caps, and fireworks are not allowed.

Please do not bring pets to school unless prior arrangements have been made with the classroom teacher.

Special Services/Programs

Guidance-Guidance (counseling) services are available for students. Individual counseling is offered to help students with academic and social skills. The counselor consults with parents and teachers and works with them to make school productive for children.

LEAP-Students are screened and tested each year for LEAP. Contact the school counselor for information.

Special Services-Some students may need extra help beyond the general classroom. This requires an evaluation and testing. Qualifying students have an IEP for modified instruction. Contact the principal and/or counselor for information.

Title Services-Eugene Field is a building wide Title school. Qualifying students receive extra reading support.

